

## **QUALITY ASSURANCE PROCEDURE**

## VISION

At the **MELENOS LINDOS ART BOUTIQUE HOTEL** we value customer satisfaction as a key factor to our company's sustainability and we are committed to providing constant, top quality services and products with respect to our clients demands.

## PROCEDURE

Our quality procedure is described as following:

- We gather guest information on specific satisfaction indicators, monitor all feedback and analyze all data in order to immediately take any required corrective actions
- Communication with all related departments all relevant information discussion of the results with personnel and implementation of corrective actions for any scores that do not meet our targets
- Train our staff on their specific roles in relation to guest satisfaction on an annual basis
- Conduct quality controls of all products purchased from our hotels and keep records of any non-compliances

All issues in relation to our quality assurance procedures are handled by owner Mr. Melenos Michalis

Melenos Michalis

Hotel Owner Version 2, Last updated on 01/03/2021